

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 21st March 2018, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr Garfield Evans (Chairman), Cllr Andrew Pace (Vice Chair), Cllr Tom Bennetto, Cllr Philip Rogers, Cllr Kevin Duggan, Cllr Michael Hancock, Cllr David Owen, Cllr Julie Mifflin, Cllr Philip Thomas, Cllr Catherine Fothergill, Cllr Roger Phillips and Clerk R Bissell.

No Police representative present.

2 Members of the public.

192/17. Apologies for absence.

Apologies were received and accepted from Cllr John Purslow.

193/17. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. Cllr Bennetto declared an interest in agenda item 207/17 and Cllr Evans declared an interest in agenda item 202/17.

194/17. Approval of the Minutes.

The minutes of the meeting of 28th February 2018 were **approved** unanimously and signed.

195/17. Open session.

Councillors held an informal conversation with a local parishioner interested in becoming a Parish Councillor with regard to the current vacancy.

Councillor Roger Phillips reported.

- The Hereford bypass consultation closed on 20.3.18.
- The resurfacing program has allocated £4.6M for A44 works border to border.
- Hereford Council intend to bid for further resurfacing funding if available, from the highway maintenance challenge fund in Spring.
- Herefordshire Children's services are facing challenges with large overspends.
- The overspend at Herefordshire Council Blue school house where governance procedure had not been followed and two members of staff are no longer in Council employment and no criminal investigations are being pursued.
- There are ongoing issues with Balfour Beatty and concerns over value for money.
- Funds received from the small holdings sale is being directed into Rotherwas model farm and Three Elms.

196/17. Neighbourhood Development Planning.

- a) Cllr Pace reported that revisions are complete and the final draft NDP document has been forwarded to all Councillors for Parish Council consideration. Councillors requested a separate meeting to further discuss the document content with NDP Consultants from Data Orchard before approving for Regulation 15. **Item Deferred.** Any queries or questions to be forwarded before meeting. Hard copies made available where required. *Clerk to arrange meeting.*
- b) Basic Conditions Statement – Deferred to next meeting.

197/17. Almeley Neighbourhood Development Plan.

Almeley Regulation 14 Draft Plan Comment– It was RESOLVED to make no comment

198/17. Planning Applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Application recently received:

- 180682 – Sherrington Manor Farm, Broxwood, HR6 9JR. - **SUPPORT**
Steel Portal framed agricultural muck store

- 172365 – Land Opposite Methodist Church, Bearwood, Pembridge – **NO FURTHER COMMENT**
Re refusal of planning to build a three-bedroom house.

Recent Planning Applications recently considered awaiting determination:

- 180345 – East View, East Street, Pembridge HR6 9HA - **SUPPORT**
Removal or variation condition 2 re planning permission 152540 to allow minor design to plot 3.
- 180377 – Land at Greyleen alternative site at Moseley farm, Pembridge HR6 9HY - **SUPPORT**
Variation of condition 3 following permission 172343/F replacement dwelling. Amendments to design.
- 180243 – Crabtree Barn Broxwood, Pembridge – **NO COMMENT REQUIRED**
Proposed conversion – change of use currently agricultural building use into single dwelling
New legislation does not require PC response.
- 180569 – St Bernard, Manley Crescent. Pembridge, HR6 9EB. - **SUPPORT**
Proposed fell ash tree.
- 174756 – Barrow Farm, Bearwood, Leominster, HR6 9EQ.
Proposed extension to an existing free-range egg production unit. - **SUPPORT**
- 174668 – Land at Manley Lane, East Street, Pembridge.
Proposed work to overhanging ash trees – **GENERAL COMMENT MADE BY TREE WARDEN**
- 173922 – Ivydene, West Street, Pembridge HR6 9DU
Proposed replacement of two fireplaces. - **SUPPORT**
- 173376 – Dev1 Land Adjacent Eastview, Proposed build of 3 dwellings, East Street, Pembridge.
Application removal of condition 11 152540/F. **SUPPORT**
- 172253 – Land at Townsend farm, East street, Pembridge. - **SUPPORT**
Proposed 5 dwellings with garages. Formation of vehicular access.
- 172233 – Land at the rear of the Gables, East street, Pembridge. - - **SUPPORT**
Proposed 5 detached dwellings with garages, formation of vehicular access.
- 172242 – Land at the rear of the Gables (Plot 7), East Street, Pembridge- **SUPPORT**
Proposed erection of 1 self-build dwelling with garage on plot 7 off new vehicular access.
- 172234 – Land rear of the Gables (Plot 1), East street, Pembridge, - **SUPPORT**
Proposed 1 self-build dwelling and garage on plot 1.

Planning Decisions made:

- 180309 – Land at Pembridge Village Green – Bridge Street, Pembridge – **SUPPORT- APPROVED**
Works to trees.
- 174668 – Land at Manley Lane, East Street, Pembridge.
Proposed work to overhanging ash trees – **GENERAL COMMENT MADE BY TREE WARDEN -APPROVED**

199/17. Finances.

Financial Report & Payments.

Bank reconciliations made using VT cashbook for February 2018.

Parish Precept confirmation received from Herefordshire Council for 2018/19.

Balances at end February 2018:

Current Account:	£25615.68
Tracker Account:	£ 5944.19
National Savings Account:	£11840.11

Income since last meeting:

Magazine advertising	£50.00
Openreach wayleave	£8.82

Requests for payment: Approval to be requested

Toilet Cleaner salary for March 2018 as previously agreed by Parish Council

Clerk's salary for March 2018 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks Expenses	Mar 2018	£60.27	+VAT
Stan Blatchford	Tree felling works	£800.00	
Zen	Cpanel Bronze annual charge	£59.88	+VAT
WME	Feb Electric in toilets	£15.87	+VAT
Onestop Print	Magazine printing	£270.00	
Presteigne Gates	Wooden Stakes Village Green	£104.00	+VAT
Herefordshire Council	Trade waste bags	£65.50	
H.A.L.C	Minute 2016/17 Annual Subscription	£540.02	+VAT

200/17. Clerks report.

- Village Green Tree work have been completed 12th March 2018. Thanks to Tony Norman for helping with clearing the site.
- I have forwarded an expression of interest for grant funding for the works on the war memorial steps and awaiting response.
- The St Michael's hospice Wheely Big Cycle will be travelling through Pembridge on Sunday 15th July. The Parish Council are hoping to make it a community led event, with as many people as possible participating to support the cyclists. This may be by volunteering as marshals, by running the food and drinks station, or simply by giving encouragement to the riders as they pass by.
- Councillor vacancy interviews are being arranged.
- I drove the parish with Balfour Beatty locality steward, reviewed issues and logged pot holes. Balfour Beatty are using a velocity-patcher in North Herefordshire to combat increased damage on the roads.
- Contacted Herefordshire Council regarding management of the Turnpike site and continued rubbish concerns.
- Registered and received Parish Council "Stop the Drop" participation certificate.
- Travellers site at Turnpike – I have spoken with Herefordshire Council to report problems with continued rubbish being dumped at the site. Advised weekly visits and monitoring is taking place – relevant department at Herefordshire Council have been advised.

All other items are being dealt with and are ongoing.

201/17. GDPR Update.

The clerk reported on recent GDPR training session attended at Hereford and SLCC.

All Councillors were informed of Data Protection legislation changes in May 2018. The clerk circulated a report highlighting what is involved for the Parish Council, responsibilities and action required. Clerk to prepare an audit of data and research policies and privacy statements for use by the Parish Council.

Clerk

202/17. Licensed Access for temporary access.

The Clerk updated the Council on legal advice obtained. After further discussion that the licence is held by owner and not the property, it can be revoked at any time and it would not reduce parking spaces in the car park. It was **AGREED** unanimously to grant a licence to access from the car park to Mr Searles to be reviewed annually with all legal costs to be covered by the applicant. *Clerk to confirm.*

Clerk

203/17. Memorial Walk through Verdun Oak Saplings and Promotion.

Councillor Hancock proposed a pamphlet promoting a planned memorial route through the Verdun Oak saplings being planted later in the year as part of the WWI 100 years centenary. Printing and funds **Agreed** unanimously as part of the P3 Scheme. *Clerk to arrange printing.*

Clerk

204/17. Street Charge Points for Electric Vehicles Grant.

Councillor Bennetto presented a comprehensive report on the available funds for implementing electric car charge points in Pembridge for residents. Councillors discussed and **RESOLVED** there was currently no local need or match funding available at present.

Clerk

205/17. Letter of Support for Pembridge Charities Grant Application.

RESOLVED: To write letter supporting an application for grant funds for restoration works to the Duppa Alms houses in Pembridge. *Clerk to write and forward.*

206/17. H.A.L.C Subscription 2018/19.

Councillors discussed value for money and service received. **RESOLVED** to join HALC for 2018/19 to support the Clerk. Payment to be made before end of March 2018 to receive two free training places for Councillors.

207/17. Village Green Matters.

Parish Council to follow advise received.

208/17. Correspondence.

- Email received requesting financial support from individual Councillors towards the personal legal costs of a judicial review.
- Correspondence form Herefordshire Council - The travellers sites development plan document 2011-2031 was submitted on 27th February to secretary of state for examination under Regulation 22 of the Town and County Planning Act Regulations 2012.
- West Mercia Energy Pricing Newsletter – Prices capped for April18 - March 2019.

209/17. Future Agenda from Councillors and members of the public.

Post installation on Village Green.

Councillor Co-option.

191/17. To confirm date of next meeting as

Note Date : Wednesday 21st March 2018 – Parish Council Meeting - Parish Hall at 7.00pm

Meeting Closed 9.38pm.