

Notes Pembridge NDP Steering Group Meeting 4th April 2017

Pembridge Parish Hall 7.00pm.

Present: Cllr A. Pace, Mr B Bloxsome (Data Orchard), Mr K. Myers, Mrs M Albright, Mr S Jones & Clerk Mrs R. Bissell.

Members of public: 0

1. Apologies There were no apologies

2. Declarations of interest

Declarations of interest are to be made during the meeting when an interest becomes apparent in discussion.

3. Approval of minutes

The minutes from meeting of the 23rd January were agreed unanimously and signed by the chairman.

4. Discuss draft plan with Data Orchard

The group reviewed the most recent amendments made to the draft from comments made by Steph Kitto, NDP planning advisor at Herefordshire Council provided at the meeting on 1st March with the Parish Council. The group discussed the review and were happy the content with a request to included avoiding repetitive design features and form in a single development. The group reviewed the site allocations (Mrs Albright made a declaration) and Mr Bloxsome reported his meetings with several land owners and agents. Sandiford Plock planning decision has recently been determined and it was agreed not to remove this from the plan at present. A request for further proof reading was made and all group members to email any corrections. A final proof read of the updated document will be made before Reg 14.

Data Orchard will make final amendments to the plan by Friday 7th April and forward to the clerk to circulate to the group and councillors for comments before the next Parish Council on 19th April. If there are no further changes, Councillors will be asked to approve the plan. The plan will then be sent to Herefordshire Council for informal comment and a request is made for the SEA and HRA reports to be provided. When these are complete a meeting will be arranged to commence regulation 14 consultation. *Clerk to forward latest V6 to all group.*

5. Grant Funding

The clerk informed the group that there was still funding available through the DCLG scheme up to £9000. The group have currently claimed £6405 of the total grant and will look to claim the remaining £2595 for spend up to December 2017. Details of the budget required to regulation 16 were discussed and the final questions on the grant form completed. Mr Bloxsome advised that there may be extra funding available up to £16000 if an NDP is allocating sites, which Pembridge are. *Clerk to investigate and make necessary application.*

5. Correspondence

An invitation to the submission and examinations workshop at HARC on 5th May will be attended by Cllr Pace and the clerk. An invitation to attend the Rural Area Site Allocation Plan Document was discussed and as all Parishes adjoining Pembridge will be producing an NDP it was agreed no attendance was required.

7. A.O.B

Mrs Albright advised attendance at the recent CPRE intensive farming workshop and request Pembridge include a policy to cover this especially chicken shed units as the parish is already densely populated with many farm units. Inclusion was agreed by the group and *Mr Bloxsome to draft a policy in the next draft.*

8. Next meeting dates.

TBC

Meeting Closed 8.45pm

Signed

Date