

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 21st June 2017, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr Evans (Chair,) Cllr. Pace, Cllr Bennetto, Cllr Thomas, Cllr Fothergill, Cllr Duggan, and Clerk R Bissell.

4 members of the public.

No Police representative present.

46/17. Apologies for absence.

Apologies were received from Cllr Hancock, Stokes, Rogers, Mifflin, Phillips & Purslow.

47/17. Declaration of interest and written requests for dispensation on agenda items.

There were no declarations of interest made. The register of interest book was available to sign.

48/17. Approval of the Minutes.

The minutes of the meeting of 17th May 2017 were **approved** unanimously and signed.

The minutes of the meeting of 1st June 2017 were **approved** unanimously and signed.

49/17. Open session.

No Police report.

No Ward Councillor report.

Parishioner expressed concern regarding parking around Market Square.

Comments were noted regarding signage at the Old Bike Shop.

50/17. Presentation – Eardisland historic paths.

A presentation was received from Graham Madeley from Eardisland on the development of their historic walks project. The project, backed by the Parish Council with funding from Heritage Lottery Fund has named footpaths after fallen WW1 soldiers. The group have produced an exhibition and leaflets offering information on each soldier's history and each path is adopted and maintained by local families. The two footpaths that cross the Parish boundary into Pembridge are named after George and Stanley Hughes who have joint parish connections. The group ask permission to erect naming plates on these two paths where they enter Pembridge Parish.

Pembridge British Legion have centenary projects underway and *clerk to liaise*.

51/17. Community Led Housing presentation.

Mrs Albright reported: Hereford Council will receive £503K to facilitate community homes in the county on a 12-month allocation. There appear to be few restrictions on how these funds should be spent. Funds can be drawn down by community groups and there could be funds available for Pembridge to build community housing, social housing and custom self builds which are all included in the NDP. At present, there is no application process.

Councillors were interested in looking to secure funding for Pembridge.

Mrs Albright to forward further contact details. Clerk to forward presentation to all Councillors.

Councillors to consider possible opportunities

52/17. Planning Applications for comment.

Planning Application recently received:

- 171936 – Land forming part of Milton Farm, Pembridge, Herefordshire.
The proposed erection of three additional poultry buildings, eight feed bins and associated developments.

Cllr Thomas visited the site and reported no concern. – **SUPPORT**

- 172128 – Bargates, East Street, Pembridge HR6 9HB.
Works to copper beech & ash trees – **SUPPORT**
- 172008 – Weston Cottage, Weston, Pembridge HR6 9JE – **SUPPORT**
Proposed erection of single storey rear extension and replacement front porch.

Recent Planning Applications recently considered awaiting determination:

- 171652 – Pinecroft, Pembridge, HR6 9DU - **SUPPORT**
Proposed garden store and extension onto existing garage (retrospective)
- 171203 – The Old Post Office – East Street, Pembridge, HR6 9HA- **SUPPORT**
Proposed double garage with storage over.
- 171335 – Land adjacent The Old Stores, The Square, Pembridge HR6 9EA- **SUPPORT**
Erection of dwelling

Planning Decisions made:

- 171773 – Moor Court Farm, Lyonshall, HR5 3JZ.- **SUPPORT – NO OBJECTION**
Upgrade an existing two wire 11,000 volt circuit to a 3 wire 11,000 volts to upgrade supply.
- 171495 – St Mary's Church, Pembridge, HR6 9EA – **SUPPORT – CONSENT GRANTED**
Remove 2 box
- 163736 – Lower Green Farm, Gorsty, Pembridge. HR6 9JG – **SUPPORT – APPROVED WITH CONDITIONS**
Proposed roofing of cattle yard, including installation of gutters & downpipes 155m
- 171239 – Kingspan Factory, Pembridge, HR6 9LA- **SUPPORT - REFUSED**
Removal of condition 7 of 153402/F regarding SUDS system
- 171106 – 2 East Street, Pembridge HR6 9HA- **SUPPORT– APPROVED WITH CONDITIONS**
Proposed replacement of night storage heaters with gas central heating including external flue.

53/17. Clerks report.

- The annual return has been completed and forwarded to Grant Thornton
- P3 materials delivered

All other items are being dealt with ongoing.

Financial report & Approve Payments.

The annual governance statement has been forwarded to external auditor Grant Thornton and the public rights have been displayed.

Balances at end May 2017:

Current Account:	£32966.79
Tracker Account:	£ 5943.15
National Savings Account:	£11784.58

Income since last meeting:

HMRC VAT refund	£ 429.67
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Requests for payment: Approval to be requested

Toilet Cleaner salary for June 2017 as previously agreed by Parish Council	
Clerk's salary for June 2017 as previously agreed by Parish Council	
NEST pension contribution as per agreed payment schedule	
Grant Thornton	£ 200.00 + VAT
Richard Mills – Mowing contract	£ 540.00 + VAT
Cleanmy Ltd – Toilets paper	£ 58.53 + VAT
Viking – Ink & Paper	£ 74.94 + VAT
West Mercia Energy – Elec toilets Apr2017	£ 12.84 + VAT

54/17. Update on the Neighbourhood Development Planning (NDP).

Cllr Pace reported the draft NDP document had been proof read and the group would be meeting to decide the Regulation 14 six-week consultation period in July when Herefordshire Council have prepared their reports.

55/17. Village Green Management and bins.

Councillors deferred this item until the next meeting to fully discuss with PiPS.

56/17. Car Park and Toilets transfer.

The chairman read the recent correspondence from the solicitor confirming overage and covenants could not be removed from the Herefordshire Council transfer contract. The solicitor also confirmed there would be no charge incurred should the Parish Council wish to upgrade the facilities in the future. Councillor Pace proposed the Parish Council continue with the transfer of the car park and toilets from Herefordshire Council to secure these facilities for the village. Councillor Bennetto seconded, **AGREED** unanimously. *Clerk to instruct solicitor to progress transfer.*

Clerk

57/17. Herefordshire Council Code of Conduct consultation.

Herefordshire Council have now adopted a new code of conduct. Parish Councils may adopt the revised code of conduct; however, it was agreed not to consider this change until the end of this term in 2020.

58/17. Report on waste issues at Turnpike Traveller Site.

The site has remained clear and regular bin collections are being made. Councillors to monitor ongoing situation.

All

59/17. Dog Order Consultation.

Herefordshire Council have amalgamated four dog control orders into one Public spaces protection order and are now consulting until 5th July. Cllrs to respond individually.

All

60/17. Local Award Scheme.

The Chairman proposed the Parish Council undertake a yearly local awards scheme to present at the annual parish meeting. Nominations would be received for parishioners who have made a difference to the parish over the year on a voluntary basis. A presentation certificate would be awarded. To be advertised in the Jan/Feb newsletter. All Councillors **agreed** unanimously to start the award scheme 2018. *Clerk to arrange.*

Clerk

61/17. Report from Fastershire event 19th June 2017.

The chairman and clerk attended the recent event. Fastershire derived from Herefordshire and Gloucester councils to improve and investment in broadband across the two rural counties. A very interesting and informative presentation explaining what high speed broadband is, where it is currently available, or not, on a premises basis and plans to introduce better connectivity for Herefordshire over the next few years. A contract has been secured with a company called Gigaclear providing new infrastructure offering speeds up to 1gb which will be rolling out across Herefordshire rural areas in 2018. On Fastershire's website, enter your postcode to find out about broadband services available. Register your interest for superfast broadband for Gigaclear.

62/17. S278 Improvements at East Street.

The Chairman met with the applicant and Balfour Beatty to discuss options for Section 278 highway improvements at the site. After discussion, few options were available that did not require expensive design work. A basic quote had been received for post holders either side of the chicane and kerbing opposite. Councillors requested a more detailed quote breakdown of works before decision to be made. *Clerk to obtain full quote. Applicant to arrange QS comparison quote.*

Clerk.

63/17. Correspondence.

- Parish Hall charges will be rising by 6% from June.
- Correspondence from Seafarers UK regarding flying the Red Ensign flag for Merchant Navy day 3rd September. To be discussed at next meeting.

64/17. Future Agenda from Councillors and members of the public.

Flying the Red Ensign flag for Merchant Navy day 3rd September

Village Green Management

S278 highway improvements East Street.

65/17. To confirm date of next meeting as

Wednesday 19th July 2017 – Annual Parish Council Meeting - Parish Hall at 7.00pm

Meeting Closed 8.35pm