

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 16th October 2019, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllrs Garfield Evans (Chairman), Andrew Pace (Vice Chairman), Tom Bennetto, Philip Thomas, Catherine Fothergill, Wendy Powell, Julie Mifflin, Steve Jones, Philip Rogers, David Owens and Clerk R Bissell.

No Police representative present.

4 Members of the public.

70/19. Apologies for absence.

Apologies were received and accepted from Cllrs Kevin Duggan, Michael Hancock & Roger Phillips.

71/19. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. Cllr Bennetto declared an interest in agenda item 83/19.

72/19. Approval of the minutes.

The minutes of the meeting of 18th September 2019 were **approved** unanimously and signed.

73/19. Open session.

Ward Councillor report forwarded by email:

- 10 members attended a tour of Kingspan on Monday 14th October.
- The southern link road and western bypass is still paused.
- Lawton crossroads new roundabout will be installed in spring next year.
- There is a halt on planning applications in the Lugg Valley catchment area due to high levels of phosphates.

Parishioner points:

- Request to mow the hedge along the village hall path – Cllr Jones to arrange.
- Parish Hall management committee plan to extend the hall is in early stages with a request for Parish Council to make a pre application on its behalf to save costs – Agreed, but the Parish Council is the custodian trustee and has no control in the management or building and would not be able to provide financial support.

74/19. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications. The Parish Council response to the Swan house appeal has been forwarded.

Planning Report

Planning Application recently received:

- 193203 – Church House, Broxwood Leominster HR6 9JJ
Proposed replacement carport/garage -**SUPPORT**
- 193389 – The Old Rectory, Bridge Street, Pembridge HR6 9EU
Fell tree - dying T1 Abies Concolor blue cloak. -**SUPPORT**
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW
Fell Silver birch due to damage and falling sap. -**SUPPORT**

Recent Planning Applications recently considered awaiting determination:

- 193092 - Soudley, Bearwood Lane, HR6 9EA -**SUPPORT**
Proposed work to fell pear tree. Past productive life.
- 191863 – 3 Glan Arrow Cottages, Bridge Street, Pembridge HR6 9EX - **SUPPORT**
Proposal to replace 8 existing window casements with like for like replacements.
- 182726 – Land forming part of Green Farm, Lyonshall, Kington – **NO COMMENT**
Hybrid planning – proposed erection of new poultry site with solar panels, biomass boilers, associated buildings and development to A480. Outline planning for a poultry managers' dwelling
- 183871 – The Grove, Noke Lane, Pembridge HR6 9HP. -**SUPPORT**

Installation of a waterwheel and channel adjacent to the existing weir.

Planning Decisions.

- 192835 – Little Willow Barn, East Street, Pembridge, HR6 9HA -**SUPPORT - APPROVED**
Proposed extension to existing dwelling.
- 192590 – Land to the West of Sandiford Plock, Bridge Street, Pembridge. – **SUPPORT - REFUSED**
Variation of condition 163651/F. Amended landscaping plan.
- 192727 – The Green, Pembridge, HR6 9HL – **SUPPORT - APPROVED**
Proposed works on various trees.
- 192116 – Acorn Cottage, East Street, Pembridge, HR6 9HA. – **SUPPORT -APPROVED**
Propose to remove ash tree.
- 191918 – Luntley Court Farm, Pembridge HR6 9EH. – **SUPPORT -APPROVED**
Proposed muck store.
- 191585 – 2 Sandiford Plock, Pembridge HR6 9EN – **SUPPORT -APPROVED**
Tree work Crown lift of 2 trees
- 191815 – Soudley, Bearwood Lane, Pembridge HR6 9EA – **SUPPORT -APPROVED**
Tree works T1 apple tree dismantle to ground, past productive life.
- 191658 - Soudley, Bearwood Lane, Pembridge HR6 9EA- **SUPPORT -APPROVED**
Proposed alterations.
- 192059 – Black Fox Cottage, Suckley Lane, Pembridge HR6 9DW – **SUPPORT -APPROVED**
Proposed works to salix – roots lifting patio slabs – low amenity value.
- 190388 – Land at Home Paddock, Sherriff Lane, HR5 3JD. – **SUPPORT -APPROVED**
Variation condition 2 of application 180936. Various changes to approved plans.

75/19. Finance Report and approve payments.

Bank reconciliation for 30th September 2019 complete using VT cashbook.

Half year accounts checked by internal auditor and approved by Parish Council.

Balances at 30th September 2019:

Current Account:	£ 30959.04
Tracker Account:	£ 15973.80 (including £7.96 interest)
National Savings Account:	£ 11925.98

Income since last meeting:

2 nd Part Precept	£ 12000.00
Openreach wayleave	£ 26.32

Requests for payment: All Approved

Toilet Cleaner, Clerk salary & HMRC for October 2019 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks exp Sep	Expenses	£36.45	+ VAT
Sign it	Village Green Signs	£140.00	+ VAT
West Mercia Energy	Elec toilets Aug & Sep 19	17.23	+ VAT
Fran White	Playground Inspection	£58.60	+ VAT
James Ross	Mowing	£172.00	
Welsh Water	Toilets water charge 6 monthly		TBC
Pembridge Parish Hall	Hall hire July & Sep19	£32.00	
Herefordshire Council	Trade Bags	£80.00	
CleanMy	Loo roll	£53.64	+ VAT
Richard Mills	Bridge street works	£450.00	+ VAT

76/19. Clerks report.

- Car Park pot holes repaired – Thanks forwarded to Mr Searles.
- Met with internal auditor to review half year accounts.
- Chased Lengthsman to complete Bridge Street works.
- Reported Tibbets brook blockage to Herefordshire Council.
- New Parish website work continues and server changeover now complete and hoped to be live very soon.

All other items are being dealt with and are ongoing.

77/19. Playground inspection & report

Councillors discussed the annual inspection report. All points highlighted were low risk which could be addressed as part of the planned upgrade. Mr Searles advised the bonfire committee had already purchased new compliant swing seats and chains which would be installed soon. Cllr Evans passed on his thanks to them. Cllr Rogers then gave a report on the playground improvement plan. The PIPS working group has extensively surveyed parish households and a significant number have been completed and returned. This information will help shape the plan for new equipment and support funding applications currently being pursued with the support of Herefordshire Council's David Tristram. Cllr Evans again thanked PIPS and Cllr Rogers for the time and effort involved so far. Councillors were supportive of the proposals and the work being undertaken by the PIPs playground working party. The group welcome input from councillors should they wish to join them. Further updates will be provided as progress is made.

78/19. Report from Bell Tower Working Group

Cllr Rogers gave an update on the objectives and detail for improving the visitor experience in the bell tower. Plans are in the early stages and various ideas have been suggested. Proposals includes electrifying the clock winding mechanism, visitor display boards and better lighting. Funding opportunities will be investigated, as will implementation options. Councillors supported the progress to date and Cllr Fothergill would provide updates to the church. Further updates will be provided as further progress is made.

79/19. Mowing Contract details 2020.

Councillors reviewed the mowing contract and agreed to extend the mowing frequency on the Village Green and Millennium Meadow should increase to cater for the growing season. The bonfire committee offered to mow the Millennium Meadow as volunteers under the PC insurance for an annual donation. Other areas would remain under contract. *Clerk and Cllr Pace to review the policy and check insurance details to confirm at next meeting before a decision is taken at next meeting*

80/19. Lengthsman Contract details 2020.

The clerk reported a conversation with the Parish Lengthsman and described the current challenges he faced regarding high insurance costs and lack of regular work from the Parish Council. Councillors agreed the works orders would continue in line with the Balfour Beatty annual plan as agreed and on an adhoc basis as required. Should the Lengthsman wish to terminate the contract, work would be reported to Balfour Beatty for completion.

81/19 Correspondence.

- Invite to NDP workshop at Shire Hall on 6th November – Clerk and Cllr Pace to attend.
- Invite to CPRE AGM on 19th October at Bishopswood - noted.
- Invite to the Herefordshire flag unveiling 2nd November – noted.

82/19. Future Agenda from Councillors and members of the public.

Flooding in the car park.

83/19. Village Green Matters.

- A follow up letter has been forwarded to Welsh Water who have responded advising their external solicitors would reply accordingly.

84/19. To confirm date of next meeting as

Date: Wednesday 20th November 2019 – Parish Council Meeting - Parish Hall at 7.00pm.

Meeting Closed 8.40pm.

AP/Clerk