

PEMBRIDGE PARISH COUNCIL
Minutes for the Meeting
Wednesday 18th November 2020, 8.00pm - Virtual

Councillors Present: Cllrs Garfield Evans, Andrew Pace (Vice Chairman), Tom Bennetto, Philip Rogers, Roger Phillips, Kevin Duggan, Catherine Fothergill, Cllr Michael Hancock, Phillip Thomas, David Owens, Wendy Powell & Clerk R Bissell.

No Police representative present.

2 Members of the public.

83/20. Apologies for absence.

Apologies were received from Cllr Steve Jones. Cllr Julie Mifflin was also absent with a dispensation to attend the meeting.

84/20. Declaration of interest and written requests for dispensation on agenda items.

Cllr Fothergill declared an interest on agenda item 87/20 and Cllr Bennetto on item 98/20. The register of interest book was available with the clerk to sign.

85/20. Approval of the minutes.

The minutes of the meeting of 21st October 2020 were **approved** unanimously to be signed.

86/20. Open session.

The Ward Councillor updates are regularly forwarded by email.

- Whilst working at the Bridge Street junction, Gigaclear averted a potential worrying situation when they uncovered a gas main not shown on projects maps.
- There are a second round of government grants available to local business.
- Please be aware of scams.
- A meeting is arranged with Balfour Beatty on 8th December to discuss the 20mph pilot in the village.
- Attended the scrutiny meeting at Herefordshire Council holding discussions on the transport package proposals.
- COVID 19 vaccination program is encouraging as the county prepares.

87/20. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Report

Planning Application recently received:

- 203475 -Applecroft, Manley Crescent, Pembridge, HR6 9EB - **SUPPORT**
Proposed ground floor extension, replace Velux roof light with dormer window and enlarge other windows.
- 203731 – The Market House, Bearwood Lane, Pembridge HR6 9EA - **SUPPORT**
Proposed repair and partial change of use of outbuildings to ancillary use of garage, store and residential annex.

Recent Planning Applications recently considered awaiting determination:

- 202736 – Fairfield, Pembridge HR6 9JY – **NO COMMENT**
Removal of Condition 3 (agricultural occupancy) on planning permission 13627
- 203291 – 1 St James Cottages, Broxwood, HR5 9JH. - **SUPPORT**
Change of use of garden chalet to bed and breakfast accommodation (Retrospective)
- 202402 – Phase 1 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed erection of 5 dwellings with garages (self-build)
- 202382 - Phase 2 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed erection of 5 dwellings with garages – (self-build)

- 202384 - Phase 3 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed erection of 2 pairs of semi-detached affordable houses to rent
- 202385 - Phase 4 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed 6 open market dwellings, garages and private drives.
- 201575 – West End Cottage, West Street, Pembridge, HR6 9DY – **NO COMMENT HIGHWAY MATTER**
Proposed new vehicular access off West Street.
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 194008 - Land at The Old Oak House, East Street, Pembridge, Herefordshire, HR6 9HA **SUPPORT**
The erection of three self-build dwellings and associated works including the demolition of the former doctor's surgery and access improvements.
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**
Fell Silver birch due to damage and falling sap.

Planning Decisions.

None.

88/20. Clerks report.

- Chased Magazine advertisers for next year.
- Chasing companies for restoration of Market Hall works

All other items are being dealt with and are ongoing.

89/20. Finance Report and Approve Payments.

Bank reconciliation for 31st October 2020 complete using VT cashbook.

Balances at 31st October 2020:

Current Account:	£ 37933.25
Tracker Account:	£ 15998.87
National Savings Account:	£ 12021.39

Income since last meeting:

D Kelly – Rent	£75.00
Magazine advertising	£500.00
VAT refund	£586.07

Requests for payment: Approval to be requested

Toilet Cleaner, Clerk salary & HMRC for November 2020 as previously agreed by Parish Council
NEST pension contribution as per agreed payment schedule

Clerks expenses	Exp October 20	£60.73	
West Mercia Energy	Electricity August 2020	£19.26	+VAT
Pembridge PCC	Churchyard mowing contribution	£500.00	
One stop	Parish magazine	£300.00	
Mortimer Environmental Ltd	Bat survey Clock tower	£295.00	+VAT
Adrian Hope Tree Surgery	Three-year tree survey Village Green	£195.00	+VAT

90/20. Budget and Precept request for 2021-22.

Councillors reviewed the proposed budget and Precept request. Lengthsman, footpath and mowing expenses are included along with a budget for new benches, projects and building maintenance. The Parish Council holds a low risk financial position with over a year's worth of Precept in holdings. Councillors are aware that following the COVID pandemic the Parish Council may be expected to cover more costs, therefore Councillor Pace proposed to return the £24000 as in previous years and **APPROVAL** of the budget, this was seconded by Cllr Bennetto and **AGREED**.

91/20. Verdun Oak.

Councillors discussed a report from Mr Norman concerning carving options for the remaining trunk. Mr Norman suggests that a sculptor explain options available and confirm longevity of the tree remains. He has offered along with the Parish Council to consider the best approach for a public project/competition and judge entries and raise funds to cover the costs. Councillors discussed the proposed project and

AGREED to investigate this further as the favoured option. Cllr Pace will liaise with Mr Norman and report project details when confirmed. Parish Council will donate £100 to start the project.

92/20. Clocktower Update.

Cllr Rogers provided an update on the clock tower project. Mortimer Environmental has completed the bat survey and as a result it will delay work until after hibernation until March/April 2021.

Cllr Rogers will arrange a site meetings with the clock company and the electrician. There has also been further discussions for the display boards with Duncan James and Dr Alison Bartlett, who will be involved with the content. The clerk reported storage costs for the framed Bulmer pictures between £24 and £55 per month. It was suggested Councillors could store the photographs. *Clerk to investigate.*

93/20. Response for Herefordshire Council Licensing Policy 2020-2025 consultation

Councillors noted the policy and had no comment.

94/20. Parish Resilience Planning.

Mrs Stokes of the Pembridge Good Neighbourhood Scheme joined the meeting for this item and gave an update report. The Chairman took the opportunity to thank them for all their efforts during the COVID crisis. Further discussion followed for Parish resilience planning. Councillors suggested to prepare a leaflet with local information for hand delivery to vulnerable if required and produce and maintain a web page of useful information at this stage. *Clerk to liaise with Mrs Stokes.*

95/20 Correspondence.

- Herefordshire Transport Strategy update - noted.

96/20. Village Green Matters.

- Adrian Hope tree services has completed the village green three-year tree survey for 2020. The report recommends tree works for safety on six trees. Councillors **AGREED** to instruct the works be completed by Adrian Hope at £640 +VAT as soon as convenient.
- Parish Council solicitors continue negotiations with Welsh Water with regard to an access agreement across the Village Green and a letter has been forwarded.

97/20. Future Agenda from Councillors and members of the public.

None.

98/20. To confirm date of next meeting as

Date: Wednesday 16th December 2020 – Parish Council Meeting – Virtual at 8.00pm.

Meeting Closed 9.31pm.