

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 16th June 2021, 7.30pm – Pembridge Parish Hall

Councillors Present: Cllrs Andrew Pace (Vice Chairman), Tom Bennetto, Philip Rogers, Steve Jones, Catherine Fothergill, Julie Mifflin, Michael Hancock, Wendy Powell, David Owens, & Clerk R Bissell.

No Police representative present.

3 Members of the public.

23/21. Apologies for absence.

Apologies were received from Cllrs Garfield Evans with a dispensation from attending the meeting, also apologies accepted from Cllrs Kevin Duggan, Philip Thomas and Roger Phillips.

24/21. Declaration of interest and written requests for dispensation on agenda items.

There were no declarations of interest on agenda items.

25/21. Approval of the minutes.

The minutes of the meeting of 5th May 2021 were **approved** unanimously and signed.

26/21. Open session.

The Ward Councillor updates are regularly forwarded by email. Cllr Phillips updated.

- Herefordshire Council has returned to live meetings at Three Counties Hotel on Belmont Road. The Shire Hall is closed due to repairs.
- The Council has been served with an intervention notice by the Government on its Children's services and an interim head of service has been appointed. There remains a significant challenge to improve the delivery of children's care services in the county.
- There are no current resurfacing projects proposed for the parish in 2021/22. Some bad potholes in Marston have been filled members are urged to report any concerns to get as much repaired as is possible during the summer. There is no timescale for the 20 mph installation as yet.
- Broxwood section of the Almeley broadband has had a zoom presentation about their build. I have raised concerns about the reinstatement works of Gigaclear `s contractors and would be grateful for colleagues feedback on any re-in statements that need attention.
- Hereford has been successful in its bid for funding from the government's Towns' Fund, with a total of £22.4 million secured for the development of a number of transformational projects in the city. The projects were submitted after extensive engagement and reflect local and national priorities which address the challenges faced – low social mobility, a debilitating skills gap, deprivation south of the river and the climate crisis. The projects include 1.5 million for electric buses for the city, 7 million new city library in Maylords shopping centre.

27/21. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Application recently received:

- 211508 – Townsend Farm, Pembridge HR6 9HB - **SUPPORT**
Proposed all weather riding arena
- 211477 – Tibhall Farm, Broxwood, HR6 9JR - **SUPPORT**
Proposed new agricultural building at Tibhall Farm

Recent Planning Applications recently considered awaiting determination:

- 211679 – 3 Sandiford Plock, Pembridge, HR6 9EN- **SUPPORT**
T1 Acer tree, crown lift to 4m. T2 Acer tree crown lift to 4m
- 211160 & 211161 – Lower Bearwood farm, Bearwood, HR6 9ED- **SUPPORT**
Variation on change of use re DCNW20058/2784/F condition 3 & 4 to change opening hours 8am – 7pm daily.
- 202402 – Phase 1 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed erection of 5 dwellings with garages (self-build)

- 202385 - Phase 4 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed 6 open market dwellings, garages and private drives.
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 194008 - Land at The Old Oak House, East Street, Pembridge, Herefordshire, HR6 9HA **SUPPORT**
The erection of three self-build dwellings and associated works including the demolition of the former doctor's surgery and access improvements.
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**
Fell Silver birch due to damage and falling sap.

Planning Decisions

- 211353 Tan- y Fron, Bearwood lane, Pembridge HR6 9EA- **SUPPORT – – APPROVED WITH CONDITIONS**
Fell laburnum tree overhanging pavement.
- 210956 – Land at 1 & 2 St James Cottages, Broxwood, Pembridge – **SUPPORT – APPROVED WITH CONDITIONS**
Proposed rear extension to provide additional accommodation
- 210931 – White House, Bearwood, HR6 9ED- **SUPPORT - APPROVED WITH CONDITIONS**
Demolition of Porch and conservatory. Various new works including porch garden room and canopy area.
- 210828 & 210829 Luntley Court Farm, Stable End, Pembridge HR6 9EH. – **SUPPORT - WITHDRAWN**
Listed building consent proposed erection of a single storey side extension.
- 210944 – Butts Ash, Pembridge, Leominster HR6 9JB- **SUPPORT- APPROVED WITH CONDITIONS**
Proposed two storey extension and alterations

28/21. Clerks report.

- Updated policies, procedures and disclaimer on the parish website.
- Newsletter article forwarded and newsletter printed.

All other items are being dealt with and are ongoing.

29/21. Finance Report and Approve Payments.

Bank reconciliation for 31st May 2021 complete using VT cashbook.

The Annual Financial Statement (AGAR) for 2020-21 has been sent to the external auditor PPK Littlejohn and published along with the public notice of rights on the website and noticeboards.

Balances at 31st May 2021:

| | |
|---------------------------|------------|
| Current Account: | £ 30171.06 |
| Tracker Account: | £ 16004.67 |
| National Savings Account: | £ 12107.94 |

Income since last meeting:

| | |
|----------------------------|---------|
| Rent for May 21 - Mr Kelly | £ 75.00 |
|----------------------------|---------|

Requests for payment: Approval to be requested

Toilet Cleaner, Clerk salary & HMRC for June 2021 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

| | | | |
|--------------------|------------------|---------|------|
| James Ross | Mowing May/June | £370.00 | |
| Clerk s Expenses | May/June | £219.27 | |
| West Mercia Energy | Elec April 21 | £18.51 | +VAT |
| Came & Co | Annual Insurance | £921.87 | |
| CleanMy | Loo rolls | £53.64 | +VAT |

30/21. Parish Council Insurance.

Councillors **AGREED** unanimously to continue the last year of the 3 year agreement with Came and Co for £921.87. *Clerk to organise.*

31/21. Market Hall Report.

Cllr Pace has been in liaison with the insurance company of the driver who damaged the building. It has been agreed that a local contractor will undertake the works. It is still to be decided as to whether the insurance company will agree to refund any surveyor costs the Parish Council undertook to ensure the integrity of the building and any proposed to be undertaken. Cllr Pace will confirm and report back.

AP

32/21. Clocktower Update

Cllr Rogers confirmed that the electricians are now ready to commence works hope to complete in the next two months. Meanwhile the building will remained closed for safety reasons. Cllr Rogers has also contacted Mr Bulmer to collect some of the Amenity Trust photographs of Pembridge to assist in providing the best display solution.

33/21. Review Permanent Access Licence from the Car Park.

The owners of The Willows requested the Parish Council review the decision made on 16th December 2020 following refusal to allow a permanent access licence to their property.

Although invited the applicant was not in attendance, so the acting chairman refreshed Councillors memories by reading out in full the scroll of emails between the clerk and applicant commencing 7th December 2020 through to 2nd June 2021. There then followed an extensive discussion and debate and it was decided by a majority vote that the Parish Council decision should remain unchanged and that an annual access licence agreement would not be allowed.

The Council has granted no permanent access agreements to anyone.

Councillors raised the following points:

- When the property was purchased and granted planning permission the owner was aware of access issues of the property and these should not be a reason or influence for granting access from the car park.
- The Council feels that granting one annual access is the maximum that should be granted for what is a small car park which provides essential parking to visitors.
- It already has inherited agreements in place regarding use of certain areas in the car park with the Kings House and other parties which was agreed as part of the sale covenant.
- To enter into more access arrangements would weaken the Parish Councils position if others requested an access from the car park.
- Conferring access on one party does not give another party an automatic right of access.
- The Council believes that granting access could cause some inconvenience to other residents abutting the Car Park.
- Each application must be decided on an individual basis due to location and impacts.
- As owner the Parish Council has complete and sole discretion with regard to permissions granted in the car park and is not bound by precedent. The Council in making decisions takes a holistic view taking into consideration all users of the car park and implications for the future that their decisions might have. *Clerk to advise applicant of decision.*

34/21. Flooding issues along the C1032.

A parishioner recently highlighted the continued flooding issue along the C1032 by the Turnpike site and requested the Parish Council consider possible solutions. There are no ditches along this stretch of road and the pooling water has no exit option. Councillors discussed this problem which is challenging and **AGREED** to report the issue to Balfour Beatty and request the best solution options for the problem here. *Clerk to write to Balfour Beatty and parishioner.*

35/21. Update on the Verdun Oak Carving Project and Parking Bollards

The Clerk advised Mr Norman had been in discussion with several carvers but one had not yet been identified to complete the works. The bench has been fully refurbished for reinstalling. Car parking in front of the tree and bench remains a problem and the clerk provided possible costings for consideration. Councillors **AGREED** unanimously to install 4 metal bollards around the tree to allow better viewing of the carving. *Clerk to arrange installation to fit with the ongoing work schedule.*

36/21. Police Commissioners Parish Council Survey Response.

Clerk to respond.

37/21. Herefordshire Council Local Housing Strategy Response.

Pembridge Parish Council has an NDP in place providing detail for local housing – No further comment.

38/21. Battery Options for new Speed Indicator Device.

Councillors **AGREED** solar batteries are a sustainable choice when Titley PC purchase the replacement Speed Indicator Device. *Clerk to advise*

Clerk

Clerk

Clerk

39/21 Correspondence.

- Launch of The Queens Green Canopy – Council support the planting of a tree for the Queens Jubilee next year and will make arrangements nearer the time.
- Parish Council Summit 23rd June 2021 – Cllr Pace and Clerk to attend.
- Parish Boundary review published 8th June 2021 - Noted

40/21 Clerk Salary Increment.

Councillors **AGREED** to increase the clerks salary to SCP 26 to be backed to April 2021.

41/21. Future Agenda from Councillors and members of the public.

None.

42/21. To confirm date of next meeting as

Wednesday 21st July 2021 at 7.30pm in the Parish Hall

Meeting Closed 9.13pm